



NOTICE OF REGULATIONS DEVELOPMENT (NORD) FORM

(Revised October 2023)

(1) COBRA Number and Chapter Name:

Please include the Agency title number, subtitle, chapter, individual regulation number (if applicable) and the name of the proposed or existing regulation or chapter.

Examples:

COBRA 30.01.01 – Free Food for DLR Program (full chapter)

COBRA 30.01.01.02 – Definitions (single regulation)

(2) New Regulation Amendment Repeal (“X” all that apply)

(3) Enabling authority: *Please include the section of the Baltimore City Code that authorizes the agency to promulgate regulations*

(3) Initiating Agency: *Please include the agency and office (if applicable)*

(4) Contact person's name and phone number: *Include main author(s) name/contact information*

(5) Summary of proposed action:

Please include a succinct but specific summary of what the new regulation, amendment, or repeal will accomplish.

Examples:

“This proposal will amend COBRA 30.01.01 – Free Food for DLR Program by updating the definition of “Tasty Treat” to include brownies, cookies, and cakes.

“This proposal will repeal COBRA 30.01.01 – Free Food for DLR Program. This program, which provides DLR with free food, is being terminated due to a loss of federal funding.”

(6) Why are the proposed changes being initiated? (“X” all that apply)

<input type="checkbox"/>	Baltimore City Ordinance
<input type="checkbox"/>	State Statute or Regulation
<input type="checkbox"/>	Court Decision
<input type="checkbox"/>	Department Decision
<input type="checkbox"/>	Board or Commission Decision
<input type="checkbox"/>	Other

(a) If changes are due to a City Ordinance, State Statute, or State Regulation indicate the Bill or Ordinance #, Name, and Year of legislation and **attach** a copy of the legislation:

(b) If changes are due to a Department/Board decision, explain in detail what prompted these changes:

(7) Please describe potential impact this proposal may have on other City Agencies and indicate if these agencies will be included in the development and review of this proposal.

City Agency Approval (Director or Department Head)

_____ Date _____

DO NOT COMPLETE BELOW THIS LINE

Department of Legislative Reference Approval

_____ Date _____

City Solicitor Approval

_____ Date _____