



OFFICE OF THE COMPTROLLER CHARTER RECOMMENDATIONS

**Presentation to the Board of
Estimates, Finance, Procurement
Subcommittee**

January 2024



BACKGROUND



AGENDA

1. CHARTER RECOMMENDATIONS
2. QUESTIONS



CHARTER RECOMMENDATIONS



GUIDANCE

The proposed charter amendments herein are organized by projected subcommittee assignment. Please note the following guidance regarding proposed text changes: New text is in **BOLD SMALL CAPS**. Deleted text is struck through with one line.



1

Recommendation

Establish the Council Vice President as a BOE Member, in place of the Director of Public Works – and establish the Comptroller as Secretary of the Board

Location

Art. VI Board of Estimates, § 1. Establishment and organization.



1

Text Change

§ 1. Establishment and organization.

(a) In general.

There shall be a Board of Estimates composed of the Mayor, President of the City Council, Comptroller, City Solicitor, and ~~Director of Public Works~~ **VICE PRESIDENT OF THE CITY COUNCIL**, none of whom shall receive any additional salary as members of the Board. The President of the City Council shall be President of the Board, and **THE COMPTROLLER** ~~one of the members~~ shall act as Secretary.



2

Recommendation

Codify that four members of the Board constitute a quorum

Location

Art. VI Board of Estimates, § 1. Establishment and organization



2

Text Change

(d) QUORUM.

FOUR MEMBERS OF THE BOARD OR THE MEMBERS' DESIGNEES AS SPECIFIED IN THE CHARTER CONSTITUTE A QUORUM. IF A MEMBER ABSTAINS ON A MATTER, THAT MEMBER WILL STILL COUNT TOWARD THE QUORUM.

MEMBERS RECUSING THEMSELVES ON A MATTER SHALL ARRANGE FOR A SUBSTITUTE AS DESIGNATED IN THE CHARTER TO PARTICIPATE IN CONSIDERATION OF THE MATTER TO ACHIEVE A QUORUM.



3

Recommendation

Transition bid opening responsibility to the Bureau of Procurement

Location

Art. VI Board of Estimates, § 1. Establishment and organization



3

Text Change

(h) Bid awards

(1) (i) All bids made to the City in response to the formal advertising procedures contained in this section, for materials, supplies, equipment, services, or public works, or for any other purpose, unless otherwise provided in the Charter, shall be opened by the ~~Board of Estimates~~ **BUREAU OF PROCUREMENT OR RELEVANT CONTRACTING AGENCY.**



QUESTIONS

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